General Rules and Regulations

City of Kent Athletic Fields requires special consideration to maintain them in the best possible condition. The following rules and regulations are in place to preserve the integrity of the fields for the best interests of all users.

- □ The City of Kent reserves the right to immediately terminate the use of fields and the user agrees to immediately vacate the premises upon notification of termination for failure to adhere to the rules and regulations.
- □ Failure to comply with these rules and regulations may jeopardize your groups' future use of City of Kent Athletic Fields.
- Questions regarding use of field/park while event is in progress should be directed to the Parks Department staff on site or at the Kent Commons Community Center.
- □ League Coordinators, Presidents, Tournament/Event Directors, etc. are directly responsible for informing team managers, coaches, players and spectators of policies of field usage.
- □ Users, its members, guests and invitees will show respect and sportsmanship towards Parks Department staff, officials, opposing team(s) and spectators.
- □ The Parks Department prior to start of event must approve admission fees, requests for donations, and sales of merchandise. The Parks Department reserves the right to assess a percent of proceeds.
- □ Users, its members, guests and invitees, shall not solicit, sell or provide goods and/or services on the premises (premises to include all facilities including parking lot areas), without written permission from Parks Department.
- □ User groups requiring special services and/or supervision, will be assessed an additional fee. Only facilities applied for may be used.
- □ The City of Kent reserves the right to require police supervision for any event booked. Security requirements must be met and confirmed prior to your event date. Cost of police supervision will be charged to field user.
- □ User groups must inform the Parks Department of any special equipment (dunk tanks, horse rides, concession stands, music stages, etc.) that might be used during your event.
- □ The Parks Department reserves the right to require additional insurance and/or additional fees depending on type of activity planned.
- □ User groups requiring use of electrical power/water (if available) will be assessed an additional fee. Electrical hook-up for amplification of music (of any kind) requires permission from the Parks Department.
- ☐ The Parks Department maintenance staff will complete all field maintenance. User groups will not be allowed to drag, rake, or line any part of athletic fields.
- □ User groups will work with the Parks Department to make decisions to cancel practice, games, and tournament/special events due to weather and/or field conditions. The Parks Department will have the final decision.
- □ Failure to refrain from organized play or practice on a closed field may result in the loss of future field use privileges.

General Rules and Regulations continued.....

General Rules and Regulations Continued	
	User groups must vacate fields and dugouts upon the conclusion of their scheduled rental time. Fields may be reserved for further use by other rental groups immediately following. Please use your best judgment and courtesy when entering and exiting the fields.
	User groups must leave the park/facility in satisfactory condition (clean and free of damage). All litter and garbage must be disposed of properly. User groups damaging city property will be held responsible for the cost of repair, replacement, or clean up.
	Possession or consumption of alcoholic beverages on City of Kent Park grounds is prohibited, unless prior approval has been granted.
	Smoking or the use of any kind of tobacco product shall be prohibited on or near all City of Kent athletic fields while youth games or practices are in session. (Wilson Playfields <u>all</u> tobacco products prohibited in all areas at all times).
	Users groups must have prior approval for any signs, banners, etc. from the Parks Department. City of Kent will <u>not</u> allow nailing or stapling of schedules, banners, posters, etc. to any part of facility. User groups may use tape, string, rope, or other approved items. Items must be removed at the conclusion of event.
	User groups <u>may not</u> store items on City of Kent property during or after your event, unless approved by the Parks Department. Any unauthorized items may be assessed a storage fee. The City of Kent is not responsible for lost or stolen property.
	Park in designated parking stalls or areas only. All vehicles improperly parked at athletic facilities are subject to tow away at owner's expense.
	Other users during your scheduled event may share event parking.
	Overnight parking or camping is prohibited.
	City of Kent is not responsible for loss, theft or damage to vehicles.
	User groups may not "sub-lease" their approved dates without approval from the Parks Department.
	Animals must be on a leash at all times. Exception: Animals are prohibited at the Wilson Playfields, with the exception of working service animals.
	Participants, children and spectators must be under supervision of user groups representative throughout the entire scheduled event.
	No hitting into fences with baseballs or softballs (whiffle balls and/or tennis balls are allowed).
	Climbing on fences prohibited.
	Standing on dugout benches prohibited.

Additional rules and regulations may be required for a specific athletic facility.

□ The City of Kent Parks, Recreation and Community Services have the authority to update or add rules and regulations as necessary.